

# Direct observation of procedural skills assessment form

## Candidate and assessor information

AMC candidate name		AMC candidate number	
Assessor name		Assessor position	

This Direct observation of procedural skills assesses the following domains (multiple options can be selected):

History <input type="checkbox"/>	Physical Examination <input type="checkbox"/>	Management/Counselling <input type="checkbox"/>	
Clinical judgement <input type="checkbox"/>	Communication skills <input type="checkbox"/>	Working in a team <input type="checkbox"/>	Professionalism <input type="checkbox"/>
Cultural competence <input type="checkbox"/>	Patient safety and quality of care		<input type="checkbox"/>

## Patient information

Age		Gender		Setting (E.g. ED/GP/Ward)	
Real Patient	Direct observation of an encounter with a real patient is mandatory.				
Procedure					

Please record a rating for each criterion on the scale 1 (extremely poor) to 5 (extremely good). A score of 1-2 is considered below expected level, 3 at expected level and 4-5 above expected level, at the standard of an Australian graduate **at the end of PGY1**. The criteria where there are no **N/O** (*not observable in this encounter*) boxes are mandatory and must be rated for each assessment. Assessors should note that over all the encounters observed it is expected that all attributes are observed and scored at least once.

## Candidate assessment criteria

	Below expected level	At expected level	Above expected level	
1. Demonstrates understanding of indications, relevant anatomy, technique of procedure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Obtains informed consent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Demonstrates appropriate preparation pre-procedure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Appropriate analgesia or safe sedation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Technical ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Aseptic technique	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Seeks help where appropriate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Post procedure management plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Consideration for patient / professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Global rating** - An overall rating of this doctor's performance and professionalism in all areas. The global rating is not an algorithmic calculation of the candidate assessment criteria ratings but a judgement about the overall performance of the candidate

Not competent  Competent

**Assessors comments (*compulsory*)** Please describe what was effective, what could be improved and your overall impression. If required, please specify suggested actions for improvement and a timeline.

Signature of assessor:	<input type="text"/>	Signature of candidate:	<input type="text"/>
Date:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	Date:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
Observation time:	<input type="text"/>	Feedback time:	<input type="text"/>

## Direct Observation of Procedural Skills (DOPS)

Direct observation of procedural skills is an assessment focusing on observing and assessing a candidate's performance of a procedure. A DOPS assessment generally requires an assessor to observe the procedure and then provide feedback on completion. The assessor rates the candidate's performance on specific component skills related to the procedure observed such as obtaining informed consent, appropriate pre-procedure preparation, technical ability, communications skills and overall clinical competence in performing the procedure.

### Descriptors of criteria assessed during the DOPS

#### Demonstrates understanding of indications, relevant anatomy, technique of procedure

- Identifies that there is a clear indication for the procedure; approach and explanation of procedure are accurate and clinically appropriate.

#### Obtains informed consent

- Prior to procedure explains the procedure in plain language; explores patient's understanding; uses interpreter if required; asks for patient's permission to proceed (verbal or written as required).

#### Demonstrates appropriate preparation pre-procedure

- Is familiar and practiced with any equipment to be used; arranges equipment and materials needed for procedure; briefs nurse/assistant; shows and explains equipment to patient in plain language.

#### Appropriate analgesia or safe sedation

- Uses correct analgesia or safe sedation as indicated in the correct form and dosage.

#### Technical ability

- Demonstrates familiarity with equipment and materials; has a capability with the technique that is appropriate for the skill level expected for the level of training (PGY1 standard).

#### Aseptic technique

- Washes hands before and after the procedure; uses gown and gloves as appropriate for procedure; prepares site with antiseptic swab; avoids contamination of equipment and site for insertion; deals appropriately with any inadvertent contamination.

#### Seeks help where appropriate

- If unsure of any aspect (e.g. patient anatomy; equipment; failure to proceed as expected) promptly seeks supervisor assistance.

#### Post procedure management plan

- Explains to the patient the expected progress and any symptoms or signs that may commonly occur. Writes up procedure in clinical records and any post-procedure observations to be recorded and management plan.

#### Communication skills

- Prior to procedure seeks information about the patient's language skills, intellectual and physical capacity from patient's clinical record notes and attending professional staff. Employs assistance of professional interpreter if required. Uses clear and unambiguous language and checks patient understanding at regular intervals.

#### Consideration for patient / professionalism

- Demonstrates courtesy and consideration to the patient and any assisting staff; shows awareness of patient privacy needs; exposes the patient in an appropriate manner for the procedure.