

WBA – Junior Doctor Assessment Form

IMPORTANT: PLEASE MAKE SURE YOU MAKE A COPY OF THIS COMPLETED FORM BEFORE SUBMISSION



NOTE: This assessment is to be at the end of PGY1 Level for the Workplace-Based Assessment Program

Office Use Only: insert PDF stamp acknowledging review

SECTION 1: JUNIOR DOCTOR TO COMPLETE

Name (please print clearly) and Staff ID of the Junior Doctor	Name:	ID:
Date of Assessment		
Type of Assessment	Assessment 1 <input type="radio"/> Assessment 2 <input type="radio"/> Assessment 3 <input type="radio"/>	
Year of Training	PGY2 <input type="radio"/> PGY3 <input type="radio"/> Other <input type="radio"/> Please specify: _____	
Rotation (i.e. medicine, surgery, ED etc)		
Rotation Number	1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/>	
Site		
Name of supervisor (please print)		
Position of supervisor		
Start of rotation unit specific orientation done	Yes <input type="radio"/>	No <input type="radio"/>
Assessment process discussed at beginning of rotation	Yes <input type="radio"/>	No <input type="radio"/>
Specific learning objectives of the rotation discussed	Yes <input type="radio"/>	No <input type="radio"/>
<u>Submit using the below method</u>		
ONLINE SUBMISSIONS ONLY: via portal on Monash Doctors website monashdoctors.org/assessment		
For all enquiries on the administration of this tool please contact:		
Mrs Pina Tyrrell		
C/- Monash Doctors Education Unit- 2 nd Floor, McCulloch House, Monash Medical Centre, Clayton		
Phone: (03) 9594 3743 Email: wba@monashhealth.org		

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SECTION 2: TO BE COMPLETED BY JUNIOR DOCTOR AND SUPERVISOR

		1	2	3	4	N/A
		Below expected	Borderline	Expected level	Clearly above	
Clinical Management						
Patient Safety						
<ul style="list-style-type: none"> Recognises change/deterioration in a patient’s condition and responds appropriately 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Prescribes common therapeutics safely including consideration of the appropriate use and dosage of the therapeutic agent and any potential adverse effects or drug interactions 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Complies with infection control requirement in patient care 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Recognises and correctly reports adverse incidents 	Trainee					
	Supervisor					
Emergencies						
<ul style="list-style-type: none"> Recognises and manages emergencies that occur in patient management 	Trainee					
	Supervisor					
Patient Management						
<ul style="list-style-type: none"> Orders appropriate investigations and acts on results 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Develops appropriate management plan 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Effectively coordinates patient care, including referral and follow-up 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Plans and organises discharge and follow-up appropriately 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Manages risk factors and applies preventive health measures appropriately 	Trainee					
	Supervisor					
Procedural Skills						
<ul style="list-style-type: none"> Competently performs procedural skills relevant to rotation 	Trainee					
	Supervisor					

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		1	2	3	4	N/A
		Below expected	Borderline	Expected level	Clearly above	
Communication						
Patient Interaction						
<ul style="list-style-type: none"> Interacts effectively and sensitively with patients and families / care givers and uses interpreters effectively where required 	Trainee					
	Supervisor					
Managing information						
<ul style="list-style-type: none"> Clearly documents all patient care in the patient's electronic medical record 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Organises, synthesises and acts appropriately on information 	Trainee					
	Supervisor					
Working in Teams						
<ul style="list-style-type: none"> Communicates effectively with other team members 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Works with and contributes effectively within a team 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Communicates effectively (clearly and concisely) with professional colleagues including general practitioners; for handover, referral and transfer of patients 	Trainee					
	Supervisor					
Professionalism						
Professional Behavior						
<ul style="list-style-type: none"> Recognises limits of own skills & knowledge, actively seeks feedback & assistance to continuously improve 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Demonstrates reliability and honesty 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Organises and prioritises tasks in an effective manner 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Demonstrates respect for all colleagues and follows reasonable directions of more senior colleagues 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Shows respect and compassion for patients and sensitivity to their culture, ethnicity and spiritual issues 	Trainee					
	Supervisor					

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		1	2	3	4	NA
		Below Expected	Borderline	Expected level	Clearly above	
Teaching and learning						
<ul style="list-style-type: none"> Demonstrates adequate knowledge of basic and clinical sciences and commitment to continuous learning and development 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Accepts responsibility to teach (where appropriate) other healthcare professionals, patients and/or care providers 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Demonstrates understanding of Australian healthcare system 	Trainee					
	Supervisor					
Doctor and society						
<ul style="list-style-type: none"> Recognizes how cultural, socio economic, spiritual factors influence health and healthcare 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Complies with legal and ethical requirements of a provider of healthcare 	Trainee					
	Supervisor					
<ul style="list-style-type: none"> Identifies resource constraints on healthcare and uses resources appropriately and efficiently 	Trainee					
	Supervisor					

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SECTION 3: COMPLETED BY SUPERVISOR WITH THE JUNIOR DOCTOR

Junior Doctor Name:
Staff ID:

Overall Performance (must be completed):

- Clearly Above Expected Level
 Borderline
 Expected Level
 Below Expected Level

Provide comments on strengths and any feedback on further improving performance:

STRENGTHS	AREAS FOR IMPROVEMENT
<i>Clinical management</i>	
<i>Communication</i>	
<i>Professionalism</i>	

BORDELINE / UNSATISFACTORY global rating or any **supervisor rating of 2 or less** in any domain requires the **SUPERVISOR and WBA candidate** to email a copy of the assessment to wba@monashhealth.org attention to the WBA Program Lead and WBA Administrator at the conclusion of the meeting with the WBA candidate.

Junior Doctor to complete:

I have completed my required Monash Health and national standards training Yes No

For further information regarding Nation Standards training, please see: <http://monashdoctors.org/natstandards/>

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Please indicate which of the following method/s have been used to inform the completion of this assessment:

- Close personal observation
- Observations made by other team members
- General impression
- Other e.g. Mini CEX, DOPs
Specify _____

Please indicate other staff from whom you have sought feedback with regards to the Junior Doctor's Performance:

- Consultant/s
- Nursing Staff/s
- Registrar/s
- Allied Health
- Others, specify _____

JUNIOR DOCTOR

I, Dr _____ confirm that I have discussed the above report with my assessor and know that if I disagree with any points I may respond in writing to the WBA program lead within 14 days.

JUNIOR DOCTOR TO SIGN:

Signature: _____ Date: _____

SUPERVISOR

I, Dr _____ confirm that this assessment has been discussed with the WBA candidate.

SUPERVISOR TO SIGN:

Signature: _____ Date: _____

Nomination for Senior Medical Staff Association Award

The Monash Health Senior Medical Staff Association has instituted Excellence Awards for Junior Medical Staff. The aim is to encourage and reward outstanding performance in Junior Medical Staff. If you think the Junior Doctor being assessed deserves the award for outstanding Clinical Performance, please complete the nomination form below.

I/We would like to Nominate Dr _____ for their outstanding Clinical Performance during their rotation to the _____ unit.

Dr _____ deserves this award because:

1. _____
2. _____
3. _____