



Direct observation of procedural skills (DOPS 6) Nasogastric Tube Insertion

Learner details (tick one)

- ☐ Intern
☐ Other (please state) _____

Learner Name

Employee Number

Clinical Unit / Ward

Assessor details (tick one)

- ☐ Medical Officer
☐ Radiographer
☐ Registered Nurse / Midwife
☐ Other (please state) _____

Assessor Name

Employee Number

Clinical Unit / Ward

Features of a satisfactory skill demonstration (all boxes must be ticked)

Learner to complete

- ☐ I have reviewed the MH background policy 'Enteral tube (adult)' and associated procedures

Not sure about this procedural skill? If you would like more information please return to the Intern Assessment page for links to additional resources. (<http://monashdoctors.org/intern-assessment/>)

Pre procedure (assessor to complete)

- ☐ Displays an understanding of relevant procedural indications, contraindications, anatomy and technique
- ☐ Informed verbal consent has been obtained from patient after explanation of indication, benefits and risks
- ☐ Correct selection of appropriate catheter for purpose, additional equipment and preparation of workspace

Skill demonstration and execution (assessor to complete)

- ☐ Hand hygiene performed throughout care episode.
- ☐ Insertion length measured and catheter lubricated prior to insertion
- ☐ Insertion technique appropriate with minimal tissue disruption in line with policy
- ☐ Tube is secured and position confirmed by methodology outlined in policy
- ☐ Execution of skill is compliant with Monash Health policies and procedures and includes optimising patient comfort and privacy, and completion of required documentation. Direct supervision is no longer required

Post Procedure (assessor to complete)

- ☐ Demonstrates appropriate post-procedure care, including confirmation of placement, completion of required documentation and communication with ongoing care staff.

Trainee overall performance

Satisfactory:

☐


Submit form to Monash Doctors Education Unit via the website

<http://monashdoctors.org/intern-assessment/>

Not yet satisfactory (NYS):

☐


Direct trainee to further learning resources by emailing the

Medical Education Officer mededucation@monashhealth.org

Authorisation: **Mandatory fields please complete and ensure the form is signed

Intern Name:	Assessor Name:
Employee Number:	Employee Number:
Intern Signature:	Assessor Signature:
Date:	Date:

Trainee Performance Summary

Aspects of the procedure done well	Aspects of the procedure that need more attention

Form submission process

1. Ensure the following information is complete:

- ☐ Assessor classification ticked
- ☐ Trainee performance summary complete
- ☐ Trainee overall performance ticked*
- ☐ Trainee signature completed
- ☐ Assessor signature completed
- ☐ Date completed

2. Submit using the below method



ONLINE SUBMISSIONS ONLY:

Via monashdoctors.org/assessment

Both pages are required in a PDF format ONLY

3. Further support from Monash Doctors Education (MDE)

Email: mededucation@monashhealth.org

Phone: 9594 3743

Visit: Level 2 McCulloch House, 246 Clayton Road, Clayton.

***Only Satisfactory graded assessment will be accepted**

Additional resources

Go to the <http://monashdoctors.org/intern-assessment/> and look for the additional resources page

Reassessment

1. Co-ordination of reassessment is the responsibility of the trainee
2. Extensions for completion of DOPS will be considered once an "application for extension" email has been received by the MEO based in the Medical Education Office. Approval or refusal of extension will be communicated via email.
3. Further assessment opportunities may be co-ordinated by the Medical Education office after consultation with the Director of Clinical Training.