Submit Form | Clear Form

Monash Health

Junior Medical Staff Honorary Application

No appointment can be confirmed until this application has been approved by the Program Medical Director & Chief Medical Officer

If this form is not completed and submitted, a contract cannot be generated by Monash Doctors Workforce, and the appointee will not be indemnified under Monash Health.

Type of Honorary Appointment — Section A

☐ **Training, Education and Orientation**
Provide details:

☐ **Advanced International Clinical Fellowship** - refer here for further information.

☐ : Government or Institutional funded OR ☐ : Self-funded

Government or Institutional name:

☐ : I acknowledge the fees associated with this appointment as detailed in the link.

☐ **Secondment from another health**
Health service name:

☐ :I acknowledge their may be processing fees associated with this appointment.

☐ **Other:**

Proposed Applicant Details — Section B

Name of Honorary Medical Practitioner

Contact Email

AHPRA Medical Registration

Contact Phone Number

Unit / Department

Program

Term of Appointment — Section C

Expected hours per week

New: Initial Honorary (12 months) ☐

Date From

Date to

Locations/sites

☐ Casey ☐ Clayton ☐ Cranbourne ☐ Dandenong ☐ Moorabbin ☐ Kingston ☐ Victorian Heart Hospital

Required documentation to support application (must be included) — Section D

Documentation to be sent with application form:

☐ 2 x Written References (these can be by Monash Health medical staff)

☐ Curriculum Vitae

☐ Police Check (obtained within the last three months)

☐ Evidence of immunisations / immunity testing (as per Monash Health Staff Immunisation Status Form)

☐ Evidence of Financial support (for Institutional or self-funded appointments only)

☐ Evidence of English Assessment (Ex: IELTS, PTE, OET with AHPRA required score) done within the past 18 months (For IMG Honorary appointments only)

Credentialling — Section E

Once this application has been approved, you will be sent a link to complete your credentialling and Scope of Practice via Cgov.
You will be required to provide the following documentation:

- Right to work (i.e. Passport , Visa)
- **Certified** copy of primary and specialist qualifications
- AHPRA Certificate (if held at time of application)
- **Victorian Employee** Working with Children's Check

Applicant Signature - Proposed Honorary Practitioner — Section F

Applicant Name - Please print

Signature

Date

THIS SECTION IS TO BE COMPLETED BY THE UNIT HEAD AND ENDORSED BY THE PROGRAM MEDICAL DIRECTOR.

Monash Health

Junior Medical Staff Honorary Application

Benefits of the Honorary Appointment to Monash Health — Section G

List the benefits in the section to Monash Health - **To be completed by Unit Head**

Endorsement / Approval **(Head of Unit to complete)** — Section H

☐ As endorser of appointment, I have reviewed Curriculum Vitae and References.

☐ Tick if IT Access is required

Type of IT Access & Why:

Head of Unit Name	Signature	Date

Program Medical Director Name	Signature	Date

Forward fully completed form for review and processing to: MonashDoctors_Recruitment@monashhealth.org

* **Expected processing timeframe for appointment**
* Four months if the incumbent is an International Medical Graduate and does not hold general medical registration, and/or requires Monash Health sponsorship for visa/immigration.
* One month (4 weeks) if the incumbent holds general registration and is an Australian Citizen or hold permanent residency.
These time frames are based on receipt of completed application with supporting documentation and an authorised Honorary Appointment form.

Commonwealth of Australia
STATUTORY DECLARATION
Statutory Declaration Act 1959

1. I, of:
medical practitioner, make the following declaration under the statutory Declarations Act 1959:
2. I declare that (place a tick or cross in applicable box):
☐ Since turning 16 years of age, I have been a citizen or permanent resident of a country/countries other than Australia
☐ since turning 16 years of age, I have never been a citizen or permanent resident of a country/countries other than Australia
3. I declare that I have never been:
☐ convicted of murder or sexual assault; or
☐ convicted of, and sentenced to imprisonment for, any other form of assault.

I undertand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the Statutory Declarations Act 1959, and I believe that the statements in this declaration are true in every particular.
4. Signed by:
Place Day Month and Year
Declared at
Before me,

Signature of person before whom the declaration is made (see below)

Full name, qualification and address of person before whom the declaration is made (in printed letters)

Note 1 A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the Statutory Declarations Act 1959.
Note 2 Chapter 2 of the Criminal Code applies to all offences against the Statutory Declarations Act 1959 — see section 5A of the Statutory Declarations Act 1959.
A statutory declaration under the Statutory Declarations Act 1959 may be made before–
(1) a person who is currently licensed or registered under a law to practise in one of the following occupations:

5. Chiropractor Dentist Legal practitioner Medical practitioner Nurse Optometrist
Patent attorney Pharmacist Physiotherapist Psychologist Trade marks attorney Veterinary surgeon

(2) a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or

(3) a person who is in the following list:

Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955)
Bailiff Bank officer with 5 or more continuous years of service Building society officer with 5 or more years of continuous service
Chief executive officer of a Commonwealth court Clerk of a court Commissioner for Affidavits
Commissioner for Declarations Credit union officer with 5 or more years of continuous service
Employee of the Australian Trade Commission who is:
(a) in a country or place outside Australia; and
(b) authorised under paragraph 3 (d) of the Consular Fees Act 1955; and
(c) exercising his or her function in that place
Employee of the Commonwealth who is:
(a) in a country or place outside Australia; and
(b) authorised under paragraph 3 (c) of the Consular Fees Act 1955; and
(c) exercising his or her function in that place
Fellow of the National Tax Accountants' Association
Finance company officer with 5 or more years of continuous service
Holder of a statutory office not specified in another item in this list:
Judge of a court
Justice of the Peace
Magistrate
Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the Marriage Act 1961
Master of a court
Member of Chartered Secretaries Australia
Member of Engineers Australia, other than at the grade of student
Member of the Association of Taxation and Management Accountants
Member of the Australasian Institute of Mining and Metallurgy
Member of the Australian Defence Force who is:
(a) an officer; or
(b) a non-commissioned officer within the meaning of the Defence Force Discipline Act 1982 with 5 or more years of continuous service; or
(c) a warrant officer within the meaning of that Act
Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
Member of:
(a) the Parliament of the Commonwealth; or
(b) the Parliament of a State; or
(c) a Territory legislature; or
(d) a local government authority of a State or Territory
Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961
Notary public
Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public
Permanent employee of:
(a) the Commonwealth or a Commonwealth authority; or
(b) a State or Territory or a State or Territory authority; or
(c) a local government authority;
with 5 or more years of continuous service who is not specified in another item in this list

1. Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
Police officer
Registrar, or Deputy Registrar, of a court
Senior Executive Service employee of:
(a) the Commonwealth or a Commonwealth authority; or
(b) a State or Territory or a State or Territory authority
Sheriff
Sheriff's officer
Teacher employed on a full-time basis at a school or tertiary education institution